



**Work Session Meeting Agenda
2 Park Drive South, Great Falls, MT
Gibson Room, Civic Center
January 03, 2023
5:30 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item, and, will be so noted in the official record of the meeting.

CALL TO ORDER

PUBLIC COMMENT

(Public comment on agenda items or any matter that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of five (5) minutes. Speak into the microphone, and state your name and either your address or whether you are a city resident for the record.)

WORK SESSION ITEMS

1. Public Safety Levy Update - Police Department.

DISCUSSION POTENTIAL UPCOMING WORK SESSION TOPICS

ADJOURNMENT

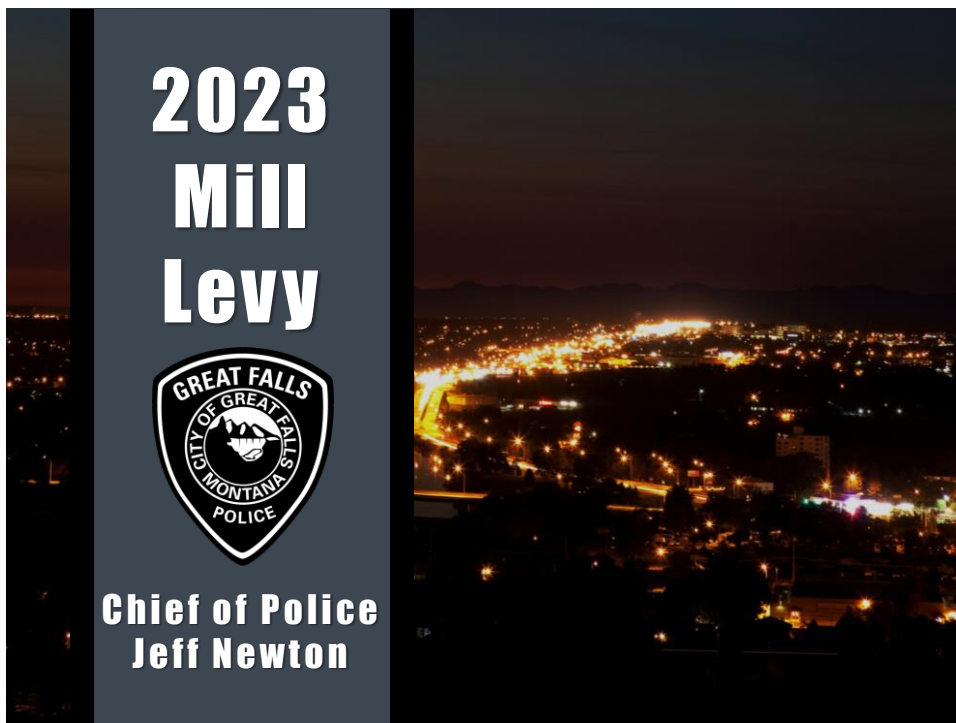
City Commission Work Sessions are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. Work Session meetings are re-aired on cable channel 190 the following Thursday morning at 10 a.m. and the following Tuesday evening at 5:30 p.m.

Wi-Fi is available during the meetings for viewing of the online meeting documents.


UPCOMING MEETING SCHEDULE

Work Session - Tuesday January 17, 2023 5:30 p.m.

Commission Meeting - Tuesday January 17, 2023 7:00 p.m.



2023 Mill Levy



**Chief of Police
Jeff Newton**

Public Safety Components

- Police/law enforcement services
- Fire and emergency medical services
- Prosecutor services
- Municipal Court services

*Intertwined regarding staffing,
workload, and associated costs*



Crime Task Force

- 17 recommendations involve GFPD
- 5 recommendations involve City Attorney's Office
- 3 recommendations involve Municipal Court



GFPD Priority Matrix

1. **CRIME** - assaults, theft, disturbances, property damage
2. **TRAFFIC** - crashes, speeding, DUI, reckless
3. **QUALITY OF LIFE** - disturbances, noise, vandalism, parking



Department Structure

- GFPD provides 24/7/365 law enforcement services, in City limits of Great Falls
- 136 employees
 - 92 sworn police officers (rookie to chief)
 - 21 civilian support employees
 - 23 public safety communication (911) employees
- 54 uniformed officers + 2 crash investigators perform 24/7 patrol
- 23 detectives investigate cases (general case, SVU, SROs, HIDTA, ICAC, SVOR)



Patrol Officers' Core Functions



Lost Persons	Welfare Check	Elder Abuse
Overdose	Child Abuse	Kidnapping
Suicide	Homicide	Found Dead
Vehicle Crashes	Armed Subject	Domestic Disputes
Theft/Robbery	Mental Crisis	Drownings
Disturbances	Warrants	Amber Alert
Trespassing	School Threats	Noise Complaints
Fighting	Civil Standby	Drugs
Underage Drinking	Suspicious Activity	RADD/DUIs
Flood/Fire	Vandalism	Fraud



Officer Time Management

Over 3 months - 12 patrol officers
tracked how they spent their time

28% - Dispatched to a call as the primary officer

17% - Writing reports

13% - Dispatched to a call as the back-up officer

10% - Break/lunch

10% - Proactive enforcement (traffic, security patrols, community checks, etc)

22% - Other (briefings, investigation follow-up, check-in evidence, etc)

- SUMMARY -

Of a 10:40 work shift officers spend
approximately 1 hr and 4 minutes
performing proactive enforcement



Eliminated Programs

Over time, several programs have been eliminated or suspended
to focus on core functions of patrol and investigations

- DDACTS (Data Driven Approach to Traffic and Safety)
- DARE (Drug Abuse Resistance Education)
- Law Related Education (teaching in high schools)
- Downtown Officer
- Special Projects Unit
- Motorcycle Unit
- Drug and Patrol K9s
- Attendance at Neighborhood Council meetings
- US Marshal Task Force Officer
- Rotational Detective Assignment
- Community and business safety/security presentations
- Community Policing Events (Coffee With A Cop)



Staffing Police Officers

ALLOTTED IN CURRENT ANNUAL BUDGET

1 SQUAD = 7 OFFICERS

3 SQUADS PER DAY provide 24 hr patrol

ACTUAL COVERAGE OCCURRING

Due to vacancies, injuries, illness, vacation, etc, on average there are

JUST 5 OFFICERS PER SQUAD



Proposed Patrol Officer Increase

INCREASE FROM 7 TO 9

OFFICERS PER SQUAD,

**INCREASE FROM 1 TO 2 SUPERVISORS
PER SQUAD, PLUS TWO "FLOATING
SUPERVISORS"**

Enables officers to spend more time performing proactive patrols, and aids in improving response times



General Case Investigations

5 GENERAL CASE DETECTIVES

2021 = 174 Cases **28% increase over 2020**

- Homicide
- Suspicious Death
- Missing Persons
- Fraud
- Felony Theft
- Arson
- Burglary
- Fatal Vehicle Crashes



SVU Investigations

5 SPECIAL VICTIMS UNIT DETECTIVES

2021 = 302 Cases **7% decrease from 2020**

- Adult Sex Offenses
- Child Sex Abuse
- Child Physical Abuse
- SVOR Violations
- Drug Endangered Children
- Human Trafficking/Prostitution
- Internet Crimes Against Children
- Suspicious Injuries



Crimes Against Persons



2022 is up 25% compared to the 8 year average



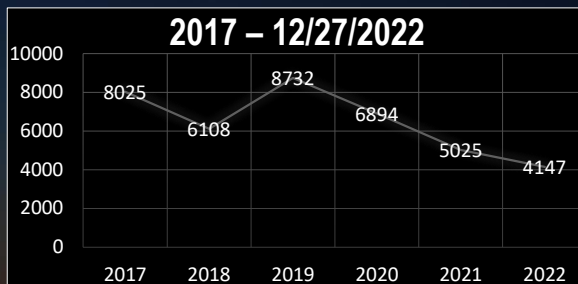
Aggravated Assaults



- 2022 is up 21% compared to the 8 year average
- Examples of aggravated assault: assault w/a weapon, assault on a minor, PFMA strangulation, assault on a peace officer



Traffic Stops



- 2022 is down 37% compared to the 6 year average
- Officer self-initiated activity/enforcement



Calls for Service



- 2022 is down 10% compared to the 6 year average
- Reports generated every time an officer is dispatched to a request for aid or performs self-initiated activity



Increasing Service

More officers, support staff, and infrastructure is needed to...

- Increase proactive traffic enforcement
 - High visibility traffic enforcement is proven to reduce crime in the vicinity
- Reduce response time when called to help
- Increase proactive security patrols and random business checks
 - Patrolling alleys, schools, and high risk neighborhoods deters vandalism, theft, and other crimes
 - Officers entering businesses helps to build relationships with owners/employees and deters crime



HIRING - How long does it take?

From the time application is open to a new officer being assigned to solo patrol.

371 days

Applications Open	10-Weeks
Testing Process	15-Weeks
Pre-Academy Training	1-Week
Montana Law Enforcement Academy	12-Weeks
Post Academy Training	1-Week
Field Training	14-Weeks



Hiring Challenges

- Finding/attracting qualified applicants
- Recent testing cycle more than 60 applied, 8 showed up to take the test
- Recently 4 candidates progressed to background phase, 3 failed to pass background
- Recently officer transferred from another state, 4th week of field training resigned without notice, moving back to former agency/state



LEVY - How long will it take?

- GFPD loses 7 officers per year (average)
- MLEA runs three classes per year
- GFPD allotted 4 spots per class (12-Per Year)
- 12 new officers - 7 resigned officers = 5 new per year

4.4 years to increase
roster by 22 officers



The 911 Center

- GFPD administers GF/CC 911 Center
- Provide services for all law enforcement, fire, and emergency medical for Cascade County
- 23 emergency communications employees (22 dispatchers + 1 director)
- Need to add 2 dispatchers and 1 work console to support increased GFPD and GFFR services and personnel



Community Support

GFPD VOLUNTEERS

- Community members (approx 30)
- Served 3,052 hours in 2021 (1.5 FTE)
- Abandoned vehicles (1200 reports avg/yr)
- Monitor Inmate communications
- Downtown foot patrol + vehicle deterrent patrols
- Citizens Academy support

GREAT FALLS POLICE COMMUNITY FOUNDATION

- Non-profit 501(c)3
- 13 members (community persons + GFPD staff)
- Raised over \$500K since 2007
- GFPOLICEFOUNDATION.ORG



Staff + Infrastructure Needs

To support the law enforcement resources, an increase in support staff, equipment, and training is required

- 22 New officer equipment and training
 - 12 Patrol Officers
 - 4 Patrol Supervisors
 - 1 HIDTA Task Force
 - 1 Safe Trails Task Force
 - 2 General Case Investigators
 - 1 Special Victims Unit Investigator
 - 1 Crisis Intervention Officer
- 1 Crime Intel Analyst
- 1 Evidence Technician
- 1 Records Technician
- 2 911 Dispatchers
- 8 Patrol Vehicles



GFPD Mill Levy Proposal

POLICE DEPARTMENT	GOOD		GOOD +		BETTER		BEST	
OPERATIONAL NEEDS	QTY	COST	QTY	COST	QTY	COST	QTY	COST
Sworn Police Officers	16	\$1,810,000	22	\$2,440,000	25	\$2,755,000	38	\$4,220,000
New officer equipment	16	\$133,416	22	\$244,596	25	\$277,950	38	\$422,484
New officer training	16	\$25,464	22	\$46,684	25	\$53,050	38	\$80,636
Patrol vehicles	6	\$540,000	8	\$720,000	11	\$990,000	15	\$1,350,000
Patrol vehicle ERS	6	\$187,500	8	\$250,000	11	\$343,750	15	\$468,750
911 Dispatchers	2	\$120,000	2	\$120,000	3	\$180,000	4	\$240,000
Crime Analyst	1	\$85,000	1	\$85,000	1	\$85,000	1	\$85,000
Evidence Technician			1	\$80,000	1	\$80,000	1	\$80,000
Records Technician			1	\$60,000			1	\$60,000
911 Center work station	1	\$400,000	1	\$400,000	1	\$400,000	2	\$800,000
TOTAL OPERATIONAL NEEDS		\$3,301,380		\$4,446,280		\$5,164,750		\$7,806,870
CAPITAL NEEDS								
Police station expansion/renovation								\$6,500,000
TOTAL CAPITAL NEEDS								\$6,500,000
GFPD GRAND TOTALS		\$3,301,380		\$4,446,280		\$5,164,750		\$14,306,870





Summary Report

09/01/2022 – 11/30/2022

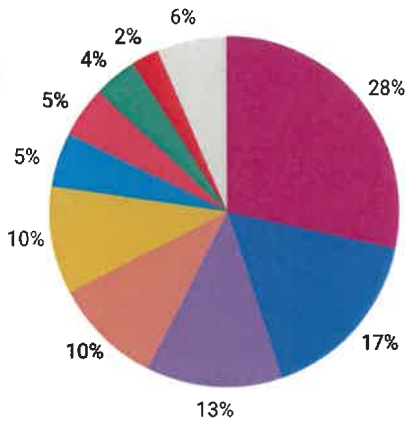
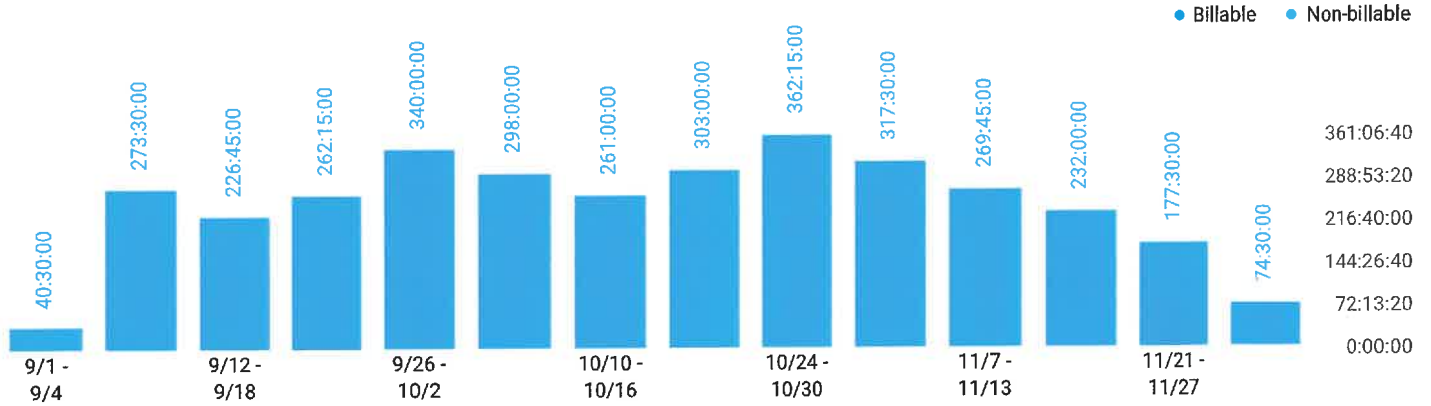
SEPTEMBER TO NOVEMBER / QUARTER

TOTAL HOURS

3438:30:00

BILLABLE HOURS

10:45:00

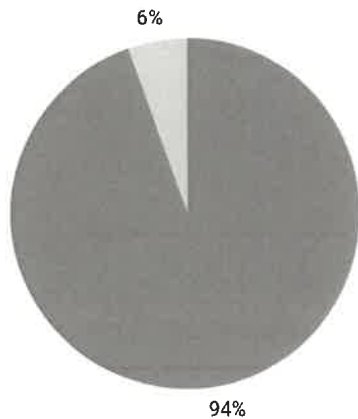


PROJECT

- Primary Dispatch Call
- Report Writing
- Backup Dispatch Call
- Lunch Break / Break
- Proactive Enforcement
- Administrative
- Briefing
- Follow Up Investigation
- Un-Designated Time
- Other projects

DURATION

979:00:00
567:45:00
430:00:00
343:30:00
339:15:00
174:15:00
161:30:00
134:30:00
85:45:00
223:00:00



TIME ENTRY

- Without description
- Other time entries

DURATION

3248:15:00
190:15:00

Average Patrol Staffing Levels - 2022

Squad Averages Team 1				Squad Averages Team 2			
Month	Days	Afternoons	Nights	Month	Days	Afternoons	Nights
Jan	6.8	5.3	4.4	Jan	5.2	5.5	5.1
Feb	6.6	5.7	5.4	Feb	5.1	4.7	5.4
Mar	4.4	5.9	5.4	Mar	5.4	5.7	5.3
Apr	5.7	6.4	5	Apr	5.6	4.9	4.9
May	4.7	6.0	3.3	May	5.2	5.0	4.8
Jun	4.6	5.4	5.3	Jun	4.4	5.3	4.3
Jul	5.4	4.6	4.2	Jul	4.7	5.1	4.2
Aug	4.9	3.4	5.1	Aug	4.4	5.5	4.1
Sep	5.7	4.2	4.5	Sep	5.6	5.8	5.6
Oct	5.4	3.6	4.1	Oct	5.3	5.6	4.9
Nov	4.4	4.8	3.6	Nov	5.5	5.0	4.5
Dec	4.4	4.8	4.2	Dec	4.4	5.5	4.6
Ave		5.3	4.5	Ave	5	5.3	4.8

Day Shift: 0600 – 1640
Afternoon Shift: 1000 – 2040 & 1540 0220
Night Shift: 1920 – 0600
DET: Shifts are flexed based upon needs

Note: Shift schedule was researched and implemented to maximize current staffing availability.

Team Black 2022

CSO

Sergeant		Sergeant	Sergeant		Sergeant	Sergeant	
Officer	MPO/HRU		Officer	FTO		Officer	HRU
Officer	FTO		Officer	HRU/FTO		Officer	FTO/HRU
Officer	FTO		Officer			Officer	HRU
Officer			Officer			Officer	DRE
Officer	HRU		Officer			Officer	
Officer	HRU					Officer	HRU

Team LaBard 2022

CSO

Sergeant		Sergeant	Sergeant		Sergeant	Sergeant	
Officer	FTO		Officer			Officer	MPO/FTO
Officer	HRU/FTO		Officer	HRU/FTO		Officer	FTO
Officer			Officer	FTO/HRU		Officer	FTO/HRU
Officer			Officer			Officer	
Officer			Officer			Officer	
Officer			Officer			Officer	
						Officer	

FTO	MLEA	TBD	Open
-----	------	-----	------

FTO TBD
 FTO 1/3/23
 FTO 12/24/22
 FTO 1/7/23
 2/4/2023
 FTO 5/8/23
 FTO 5/8/23
 FTO 5/23

open
 open
 overhire
 overhire

Patrol Minus-10

57 total + Captain

Sergeant	
Officer	HRU
Officer	FTO